

**GENERAL COUNCIL MEETING ORDINANCE
OF THE
IONE BAND OF MIWOK INDIANS**

Section 1. Authority and Purpose

1.1 Authority. This General Council Meeting Ordinance (“Ordinance”) is enacted by the Tribal Council of the Ione Band of Miwok Indians (“Tribe”), pursuant to its powers to promulgate and enforce ordinances as set forth in Article VII, and as further directed by Article IX, section 2, of the Tribe’s Constitution.

1.2 Purpose. The purpose of this Ordinance is to set the time, place, procedures and standards for conducting meetings of the General Council in an orderly and straightforward manner, and to ensure that all citizens (i.e., members) of the Tribe are provided adequate notice and opportunity to participate in deliberations and decisions of the General Council.

Section 2. Definitions

The following terms shall have the following meanings:

General Council. All citizens of the Tribe eligible to vote in Tribal elections as set forth in Article VII, Section 2 of the Tribe’s Constitution.

Tribal Council. The governing body of the Tribe as set forth in Article V, Section 1 of the Tribe’s Constitution.

Tribe. The Ione Band of Miwok Indians of California, a federally recognized Indian tribe.

Section 3. Types of Meetings

3.1 Regular Meetings. Regular General Council meetings shall be held monthly at a time and place designated by the Tribal Council. Notice of all regular General Council meetings shall be provided to the General Membership in accordance with the requirements of Section 4 of this Ordinance.

3.2 Special Meetings. Special Meetings of the General Council may be called at the discretion of the Chairperson. In addition, the Chairperson shall call a special meeting upon receipt of a written request by three (3) or more members of the Tribal Council or at least twenty-five per cent (25%) of the General Council.

Section 4. Notice and Agenda

4.1 Issuance of Notice and Agenda.

(a) Regular meetings. Notice and the agenda of each regular meeting of the General Council shall be posted at the Tribal office and electronically in the Tribal Citizen Portal (or by similar means) at least ten (10) calendar days prior to the scheduled General Council Meeting.

(b) Special meetings. Notice and agenda of each special meeting shall be posted at the Tribal office and in the Tribal Citizen Portal (or by similar means) at least twenty-four (24) hours in advance of the meeting. The attendance of any Tribal Council member at a special meeting of the General Council shall waive any objection on the part of such member of failure to receive notice for such meeting.

4.2 Contents of Notice. Notices for regular and special meetings must include the date, time, and location of the regular or special General Council meeting.

4.3 Contents of Agenda. The purpose of the agenda for regular and special meetings of the General Council is to inform and give advance notice to all Tribal citizens about the matters under consideration. Therefore, the agenda must list each matter to be discussed or approved at the meeting in sufficient detail as to provide fair notice concerning items to be discussed and/or acted upon.

4.4 Requesting Items to be Placed on Agenda. General Council members may request the inclusion of agenda topic for a General Council meeting by making a written request to the Tribal Council at least five (5) calendar days in advance of a regular meeting.

Section 5. Attendance.

5.1 Who May Attend. All meetings of the General Council shall be open for attendance by all members of the Tribe. All other non-members shall attend only by invitation of the Tribal Council.

5.2 Role of Tribal Council. Members of the Tribal Council are expected to attend all meetings of the General Council. The Chairperson shall preside over meetings of the General Council. In the absence of the Chairperson, the Vice-Chairperson shall preside. The Tribal Secretary shall record all votes and actions taken and faithfully prepare and maintain the official minutes of all proceedings of the General Council. The Tribal Treasurer shall provide reports on the financial status of the Tribe. The Tribal Council is responsible for maintaining order at meetings of the General Council and for ensuring that the rights of all members of the Tribe are respected and upheld.

Section 6. Conduct of Business.

6.1 Quorum of the General Council. No business of the General Council shall be conducted unless a quorum of the eligible voters has been established. Once established, such quorum shall not be lost through the duration of the meeting. A quorum shall consist of ten percent

(10%) of the eligible voters and any forthcoming action shall be approved by a majority of votes cast.

6.2 Order of Business. Meetings of the General Council shall be conducted in the following order:

- (a) Call to order by the Chairperson;
- (b) Roll Call of the Tribal Council and ascertainment of both the Tribal Council and General Council quorum;
- (c) Reading and approval of Minutes of last meeting;
- (d) Reports;
- (e) Financial Reports;
- (f) Unfinished Business;
- (g) New Business; and
- (h) Adjournment.

6.3 Change of Order of Business. The regular order of business may be amended for any meeting of the General Council for any purpose by majority vote of the Tribal Council at such meeting, provided that a quorum has been established.

6.4 Minutes. The Tribal Secretary shall keep minutes of all regular and special General Council meetings. The Minutes of each meeting shall provide a concise and clear summary of each agenda item, including highlights of the discussion and, if applicable, a record of the decisions made, tasks assigned, and actions to be taken. The minutes shall also specify the date, time, and location of the meeting and whether a quorum was established. In addition, the minutes shall record the votes taken, including the roll call votes of the Tribal Council, showing how each member voted, and the total number of yeas, nays, or abstentions of the General Council. Meetings may be electronically recorded to facilitate the preparation and accuracy of the minutes, which shall be finalized and maintained in written form by the Tribal Secretary. Minutes shall be made available for inspection by Tribal citizens upon request during regular business hours.

6.5 Actions. Unless otherwise provided in the Tribe's Constitution, matters brought before the General Council shall be decided by majority vote of those present during a meeting in which a quorum was established.

6.6 Enactments. All duly-enacted decisions of the General Council that are not embodied in ordinances shall be embodied in resolutions of the General Council, as provided in Art. IX, Sec. 7 of the Constitution.

6.7 Items Not on Agenda. To protect the rights of all Tribal citizens to have actual notice and to be able to knowingly participate in the decisions of the Tribe, no final action may be taken at a meeting of the General Council on any matter that is not on the agenda or for which the agenda was not properly posted and distributed pursuant to this Ordinance. However, at the request of any Tribal citizen and as time and order of business permit, the Tribal Council may, in

their sole discretion, exercise the following options on items not on the agenda:

- (a) Address the matter as a discussion-only item under New Business without a vote or other form of approval; or
- (b) Refer the matter to an appropriate Tribal committee, board, agency, or staff; or,
- (c) Decline from hearing the matter altogether until it has been properly placed on the agenda for a meeting.

Section 7. Standards of Conduct.

7.1 All persons in attendance at any meeting of the General Council shall comply with the following standards of conduct:

- (a) Act appropriately and treat all people with respect;
- (b) Allow others to speak without interruption;
- (c) Limit side conversations and silence all electronic devices so as to avoid disruption of the proceedings;
- (d) Abide by any time limitations placed by the Tribal Council on each speaker;
- (e) Not allow individual and personal disputes to affect conduct within the meeting but resolve them outside of the meeting;
- (f) Refrain from taking photographs or making audio or video recordings of presentations, discussions and actions at official meetings, unless specifically permitted by the Tribal Chairperson.

7.2 Breach of Standards of Conduct. Any individual who fails to comply with the standards of conduct set forth in this Ordinance may be required to leave the meeting by the Tribal Chairperson or their designee. Any person excluded from the meeting because of their behavior will only be allowed to return to future meetings if they agree to abide by this Ordinance.

7.3 Conflicts of Interest. In the event that a Tribal citizen has a personal, financial or other material interest in any item on the agenda, such individual shall declare such interest at the earlier of (a) commencement of the discussion on such matter, or (b) when such person learns of the existence of such potentially conflicting interest. The Tribal Council shall decide whether such individuals must leave the meeting for the relevant item or whether they may remain but not take part in the discussion or decision making.

7.4 Confidentiality. The topics discussed at General Council meetings may be matters that are confidential to the Tribe, involving sensitive matters relating to individual Tribal citizens, Tribal government programs, and/or Tribal finances and business interests; that is, information to which the general public is not privy. It is the responsibility of each individual attending a General Council meeting to ensure that this information remains confidential unless the Tribal Council has authorized such information to be discussed outside the General Council meeting. Individuals must never use confidential information for their personal advantage or the advantage or disadvantage of anyone known to them, or to disadvantage or discredit the Tribe. Any violations of this confidentiality rule shall be subject to potential sanction by the Tribe.

Section 8. Miscellaneous

8.1 Effective Date. This Ordinance and any amendments to it shall become effective upon approval by majority vote of the Tribal Council members present at a duly scheduled Tribal Council meeting at which a quorum has been established and which is held in accordance with the Constitution and any other applicable laws of the Tribe.

8.2 Savings Clause. If any provision of this Ordinance is found to be contrary to any tribal or federal law or declared invalid by a court of competent jurisdiction, only that provision shall be stricken and all other provisions of this Ordinance shall remain in effect.

CERTIFICATION

We, the undersigned duly elected officials of the Ione Band of Miwok Indians, certify that this foregoing General Council Meeting Ordinance of the Ione Band of Miwok Indians was approved and adopted at a duly-called meeting of the Tribal Council on November 11, 2025, at which a quorum was present, by a vote of 5 for, 0 against, and 0 abstentions, as embodied in Tribal Council Resolution 2025-11.

By:



Sara A. Dutschke
Chairperson

Susan M. Morla
Tribal Council Secretary